Sustainable Programming Checklist

Need additional help or a speaker? Email University Housing's sustainability coordinator at arwen.coy@uga.edu

Pre-planning

- ☐ Am I discussing environmental, social, or economic sustainability at my program and highlighting ways my program engages these topics?
- ☐ Am I inviting a speaker who is an expert in an aspect of environmental sustainability?
- ☐ Have I utilized my role as an RA to bring in sustainable student organizations, academic partners, or community organizations that are actively engaged in local sustainability efforts?
- ☐ Am I practicing waste reduction by utilizing leftover materials, supplies and/or food from previous programs?
- ☐ Have I confirmed that vendors can provide individually wrapped/boxed food/items?
- ☐ Am I recommending that residents practice waste reduction behaviors by BYO ("Bring Your Own" utensils, etc)?
- ☐ Have I planned for adequate support/education for residents to know how to BYO, or recycle/compost the items associated with my program?

Advertising

- ☐ Am I minimizing the impact of my advertisements by printing fewer flyers, using old newspaper instead of construction paper, using cardboard, utilizing social media and/or email, or reusing the backs of old flyers?
- ☐ Am I intentionally building community by personally inviting residents to my program?
- ☐ Have I shared my sustainable program flyer with my community's Sustainability Ambassador who engages in face to face outreach Mondays and Thursdays? (August-early October).
- ☐ Have I shared my digital program flyer with my community's EcoRep? (mid-September)

Purchasing

- ☐ Have I checked if I can borrow or reuse existing program materials and supplies?
- ☐ Am I practicing social and economic sustainability by purchasing food and/or food from a locally owned businesses?
- ☐ Am I practicing social and economic sustainability by purchasing food or goods from businesses that are minority or woman owned?
- ☐ Am I bringing reusable bags when shopping for program supplies?
- ☐ Am I buying food and goods with minimal packaging to avoid excess waste? (Ask vendor about ways to reduce waste.)
- ☐ Am I providing food with ingredients I recognize?
- ☐ Am I purchasing foods that are plant-rich? (i.e. vegetarian/vegan)

During the Program

- ☐ Am I providing recycling bins at every program and encouraging residents to utilize them?
- ☐ Am I providing composting bins at every program? Borrow current compost bin in your hall or contact compost@uga.edu for a new bin.

After the Program

- ☐ Am I recycling my advertisements and programming materials at the end of my program?
- ☐ Am I offering any leftover resources to other RAs, the student pantry, or reusing them for another program?
- ☐ Am I volunteering to help my team practice these sustainable behaviors and planning?

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